Memorandum of Understanding (MOU)/Care Co-ordination between <u>Montague County Judge and</u> <u>Justice of the Peace Precinct 1, 2</u> and Helen Farabee Centers Substance Abuse Services

The Purpose of this agreement is to establish a working relationship for comprehensive systems of care in Region 2 for adult and adolescent individuals identified as having a substance use disorder.

Montague County Judge and Justice of the Peace Precinct 1, 2 agrees to:

- Make appropriate referrals of clients to <u>HFC Substance Abuse Services</u> for indicated services;
- Maintain ongoing contact with <u>HFC Substance Abuse Services</u>, and referred individuals, for the purpose of additional case coordination and follow-up as needed;
- Acknowledge and abide by <u>HFC Substance Abuse Services</u> confidentiality policies as stated BELOW.

HELEN FARABEE CENTERS Substance Abuse Services agrees to:

- Make available a designated phone contact person for <u>Montague County Judge and</u>
 <u>Justice of the Peace Precinct 1, 2</u> Accept referrals based on established DSHS priority
 population designation;
- Provide appropriate interagency reporting and communication, utilizing the Clinical
 Management for Behavioral Health Services (CMBHS) as applicable. Document capacity
 and treatment availability, and interim services that may include, but is not limited to,
 Crisis Intervention, Fetal Alcohol Syndrome, Communicable Disease prevention and
 education, Opioid Overdose Prevention, and Tobacco/Nicotine education as well as
 information on cessation and access to nicotine replacement therapy. Wait List
 management is maintained via CMBHS. Clients are removed from Wait List upon
 admission or if unable to contact client for 21 days;
- Conduct intensive outpatient services in a safe environment provided by Qualified
 Credentialed Counselors. These adults and adolescents will receive drug/alcohol
 education, life skills, and substance abuse counseling utilizing motivational interviewing
 and recovery support services. Family education and family counseling will be offered to
 these clients as well.
- Follow State and Federal law concerning confidentiality. All client records will be maintained in accordance with HIPAA federal requirements (including CFR 42, Part 2) using appropriate tracking systems.
- Provide referrals to <u>Montague County Judge and Justice of the Peace Precinct 1, 2</u>
 when appropriate and assist client in contacting <u>Montague County Judge and Justice of the Peace Precinct 1, 2</u> if necessary.
- Provide progress reports and discharge summaries to referring agency when requested and with signed consent from client.
- Provide emergency assistance to clients in crisis via the Crisis Hotline 1-800-621-8504.

This MOU will stand in effect for FY2021 which begins September 1, 2020 and ends August 31, 2021 unless terminated with 30 days written notice. This MOU is at will and may be modified by either party by mutual consent of authorized officials.

Montague County Judge

Bradley R. Ask, Program Administrator of Helen Farabee Centers Substance Abuse Services

500 Broad Street, Wichita Falls, TX

Phone: 940-397-3379 Fax: 940-696-6211

Email: fiskb@helenfarabee.org

Date